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15	MICROSOFT CORFORATION	
16	UNITED STATES DISTRICT COURT	
17	NORTHERN DISTRICT OF CALIFORNIA	
18	OAKLAND DIVISION	
19	HYPERMEDIA NAVIGATION LLC,	Case No. 4:18-cv-00670-HSG
20	Plaintiff,	STIPULATION AND ORDER RE
21	v.	DISCOVERY OF ELECTRONICALLY STORED INFORMATION FOR PATENT LITIGATION
22	MICROSOFT CORPORATION,	LITIGATION
23	Defendant.	
24		
25	Upon the stipulation of the parties, the Court ORDERS as follows:	
26	1. This Order supplements all other discovery rules and orders. It streamlines	
27	Electronically Stored Information ("ESI") production to promote a "just, speedy, and inexpensive	
28	determination of this action, as required by Federal Rule of Civil Procedure 1."	



- 2. This Order may be modified in the Court's discretion or by stipulation.
- 3. As in all cases, costs may be shifted for disproportionate ESI production requests pursuant to Federal Rule of Civil Procedure 26. Likewise, a party's nonresponsive or dilatory discovery tactics are cost-shifting considerations.
- 4. A party's meaningful compliance with this Order and efforts to promote efficiency and reduce costs will be considered in cost-shifting determinations.
- 5. General ESI production requests under Federal Rules of Civil Procedure 34 and 45 shall not include email or other forms of electronic correspondence (collectively "email"). To obtain email parties must propound specific email production requests.
- 6. The parties may use keyword searches to assist in identifying relevant, non-privileged ESI responsive to requests for production. The parties shall not be required to search for or preserve information stored at locations that are inaccessible or accessible only through extraordinary measures, including backup systems/tapes, disaster recovery systems, residual, deleted, fragmented, damaged or temporary data, and/or encrypted data where the key or password cannot be ascertained after reasonable efforts. Additionally, the parties need not search for or preserve information stored solely on personal digital assistants, mobile phones, voicemail systems, instant messaging systems, and social media (such as Facebook or Twitter).
- 7. The parties shall not be required to suspend automated deletion that is associated with electronic databases, server log files, or backup or disaster recovery systems. With respect to web pages, the parties need only make good faith efforts to preserve the source code responsible for the dynamic generation of such pages, not the actual content(s) of such pages.
- 8. Email production requests shall only be propounded for specific issues, rather than general discovery of a product or business. Prior to any production of emails, the parties shall meet and confer and discuss and explain the necessity of the requested email production.
- 9. Email production requests shall be phased to occur after the parties have exchanged initial disclosures and basic documentation about the patents, the prior art, the accused instrumentalities, and the relevant finances. While this provision does not require the production



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of such information, the Court encourages prompt and early production of this information to promote efficient and economical streamlining of the case.

- 10. Email production requests shall identify the custodian, search terms, and time frame. The parties shall cooperate to identify the proper custodians, proper search terms and proper timeframe as set forth in the Guidelines.
- 11. Each requesting party shall limit its email production requests to a total of three custodians per producing party for all such requests. The parties may jointly agree to modify this limit without the Court's leave. The Court shall consider contested requests for additional custodians, upon showing a distinct need based on the size, complexity, and issues of this specific case. Cost-shifting may be considered as part of any such request.
- 12. Each requesting party shall limit its email production requests to a total of five search terms per custodian per party. The parties may jointly agree to modify this limit without the Court's leave. The Court shall consider contested requests for additional search terms per custodian, upon showing a distinct need based on the size, complexity, and issues of this specific case. The Court encourages the parties to confer on a process to test the efficacy of the search terms. The search terms shall be narrowly tailored to particular issues. Indiscriminate terms, such as the producing company's name or its product name, are inappropriate unless combined with narrowing search criteria that sufficiently reduce the risk of overproduction. A conjunctive combination of multiple words or phrases (e.g., "computer" and "system") narrows the search and shall count as a single search term. A disjunctive combination of multiple words or phrases (e.g., "computer" or "system") broadens the search, and thus each word or phrase shall count as a separate search term unless they are variants of the same word. Use of narrowing search criteria (e.g., "and," "but not," "w/x") is encouraged to limit the production and shall be considered when determining whether to shift costs for disproportionate discovery. Should a party serve email production requests with search terms beyond the limits agreed to by the parties or granted by the Court pursuant to this paragraph, this shall be considered in determining whether any party shall bear all reasonable costs caused by such additional discovery.

- 13. Nothing in this Order prevents the parties from agreeing to use technology assisted review and other techniques insofar as their use improves the efficacy of discovery.
 - 14. Electronic data should be provided in the following format:
- A. *TIFFs*. Each document shall be produced in Group IV Tagged Image File Format ("TIFF") regardless of whether such documents are stored by the parties in the ordinary course of business in electronic or hard copy form. When reasonably feasible, each TIFF image file should be one page and should reflect how the source document would appear if printed to hard copy.
- B. Database Load Files/Cross-Reference Files. Documents should be provided with an image load file that can be loaded into commercially acceptable production software (e.g., Concordance, Summation, Relativity). Each TIFF in a production should be referenced in the corresponding image load file. The total number of documents referenced in a production's data load file shall match the total number of designated document breaks in the Image Load file(s) in the production.
- C. Text files. For each document, a document-level text file should be provided in addition to the TIFFs. The text of native files should be extracted directly from the native file, and each text file will be named using its corresponding image files (e.g., ABC0000001.TXT). Documents for which text cannot be extracted will be produced with OCR.
- D. Hard Copy Documents. Hard copy documents shall be scanned using Optical Character Recognition ("OCR") technology and searchable ASCII text (or Unicode text if the text is in a language requiring characters outside of the ASCII character set) files shall be produced. Each file shall be named with the unique Bates Number of the first page of the corresponding TIFF document followed by the extension "TXT"
- E. *Redactions*. With respect to documents containing redacted text, no text will be provided for the redacted portion. OCR will be provided for the unredacted portions of the documents.



- F. *Unique IDs*. Each image should have a unique file name which will be the Bates number of that page. The Bates number must appear on the face of the image in the lower right corner.
- G. *Unique Documents*. The parties agree to use reasonable efforts to deduplicate, using a verifiable process, documents within the production. If copies of a responsive document are stored at more than one location within a party's possession, custody, or control, the producing party shall not be required to search for or produce more than one such copy of the responsive document absent a showing of good cause that the production of additional copies is necessary.
- H. *Metadata*. The parties agree to produce the following metadata for each document, to the extent it is reasonably available:
 - BegDoc The unique designation for the beginning of the document.
 - EndDoc The unique designation for the end of the document
 - BEGATTACH the beginning of any attachments to the document
 - ENDATTACH the end of any attachments to the document
 - Custodian the custodian of the document
 - Email Subject Subject of the e-mail message extracted by metadata extraction software
 - Email From Author of e-mail message extracted by metadata extraction software
 - Email To Recipients of email message extracted from email file by metadata extraction software
 - Email CC Recipients of 'Carbon Copies' of the e-mail message extracted by software.
 - Email BCC Recipients of 'Blind Carbon Copies' for e-mail messages extracted by software
 - Date Received Received date and time of an e-mail message (according to original time zones) extracted by metadata extraction software.



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