

SUPREME COURT

COUNTY OF MONTGOMERY

ADMINISTRATIVE REVIEW TRANSMITTAL SHEET

Crown Asset Management LLC Plaintiff

CPLR 3215(a) DEFAULT JUDGMENTS  
for CREDIT CARD DEBT

Valerie M. Butler, Defendant

Index Number: EF2022-2

The following information must be completed by the County Clerk's Office:

- 1. Action commenced/index number issued: 1/3/2022
- 2. Proof of service of summons and complaint filed: 3/17/2022
- 3. Additional notice of consumer credit transaction filed: \_\_\_\_\_
- 4. Additional notice transmitted to Supreme Court (if applicable): 4/4/2022
- 5. Defendant's DMV driver's abstract submitted (if applicable): \_\_\_\_\_
- 6. Defendant's DMV driver's abstract transmitted to Supreme Court (if applicable): \_\_\_\_\_
- 7. CPLR 3215(a) default judgment application filed: \_\_\_\_\_
- 8. CPLR 3215(a) default judgment application transmitted to Supreme Court (if applicable): \_\_\_\_\_

The following information must be completed by the respective clerk's office that performs the mailing of the additional notice pursuant to 22 NYCRR 202.27-b:

- 1. Additional notice mailed to defendant 4/8/2022
- 2. Additional notice service period [20 days] expired (if applicable): 4/28/22
- 3. Additional notice returned as undeliverable by U.S. Postal Service (if applicable): \_\_\_\_\_
- 4. Service address matches defendant's DMV driver's abstract address (if applicable): Yes No N/A

The following information must be completed by the respective clerk's office that performs the substantive review of the CPLR 3215(a) default judgment application pursuant to 22 NYCRR 202.27-a:

- 1. CPLR 3215(a) default judgment application reviewed by clerk:
- 2. Plaintiff is a/an: Original Creditor Debt Buyer
- 3. Result of clerk's review of CPLR 3215(a) default judgment application:  Approve  Denied

NOTE: If CPLR 3215(a) default judgment application for credit card debt is DENIED, attach Defect Checklist.