UNITED STATES POSTAL SERVICE

PROJECT PLAN

Version 01
S123456789012S

PLANET- ACS

System Index Number	
Application Name (EIR Name)	PLANET-ACS
Portfolio/Business Area	Enabling
Current Phase	Phase 1
Plan Start Date/End Date	Jun 2003-Jun 2004
Project Manager's Name	David Payne
Finance Number	69-2301

July 17, 2003

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I. Project Organization

Position	Name/Organization	Phone	E-mail
A. Project Participants			
Project Manager	**Mike Garner**	**4614**	
Senior Management Sponsor	**Jim Wilson**	**4676**	
Senior Technical Sponsor	**Bob Snapp**	**4436**	
Procurement Contact			
B. Configuration Board	Above named individuals plus those identified below.		
Board President	**Jan Caldwell**		
	Siemens-Demanic		
Customers:	**Major Mailers** **Delivery (Confirm)** **ACS Participants**		
C. Distribution List		The updated project plan will be distributed each Phase Change	
	ACS		
	Siemens-Demanic		
	Jim Wilson		
	Jan Caldwell (Manager, NCSC) **USPS**		

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II. Business Needs Statement (BNS) Summary

PLANET-ACS

A. Business Area Summary

Voice of the Customer: Timely delivery of mail with correct addresses to our customers

B. Goals and Objectives

Provide a method for ACS mailers to get electronic update on mail pieces through use of PLANET code.

Provide interim solution for physical handling of mail pieces electronically through scanning technology

Provide format and procedures for PARS handling of NIXIE or COA mail

Provide practical use of "One Code Vision"

C. Business Functions

The PLANET/ACS product will support Operations and Delivery. The use of the product by major mailers will reduce the amount of undeliverable as addressed mail in the mail stream.

Handling of Undeliverable as addressed mail may be a burden so great that updates are not being posted. Electronic tracking and linked to mailed address will enhance improved address quality.

D. System Use

The PLANET-ACS process will be integrated into PARS II. The interim process may modify CFS or allow for centralized handling..

E. Business Need Date

Demo- Sep 2003, Proof of Concept- December 2003

Client Reviewed & Approved: Janice E. Caldwell **Date:**

Program / Project Manager Reviewed & Approved: Jim Wilson **Date:**

III. Assumptions

A. Undeliverable as addressed records cost more to deliver

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