

# United States Court of Appeals for the Federal Circuit

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SHA'LISA LEWIS,  
*Petitioner*

v.

FEDERAL BUREAU OF PRISONS,  
*Respondent*

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2023-2015

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Petition for review of an arbitrator's decision in No.  
FMCS 220523-06204 by Linda Eberenz.

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Decided: March 4, 2024

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SHA'LISA LEWIS, Mebane, NC, pro se.

MEREDYTH COHEN HAVASY, Commercial Litigation  
Branch, Civil Division, United States Department of Jus-  
tice, Washington, DC, for respondent. Also represented by  
BRIAN M. BOYNTON, ELIZABETH MARIE HOSFORD, PATRICIA  
M. MCCARTHY.

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Before DYK and CUNNINGHAM, *Circuit Judges*, and  
BENCIVENGO, *District Judge*.<sup>1</sup>

DYK, *Circuit Judge*.

Petitioner Sha’Lisa Lewis seeks review of an arbitrator’s decision finding that the Federal Bureau of Prisons (“BOP”) properly terminated Ms. Lewis’s employment during her probationary period. Ms. Lewis argues primarily that she did not receive notification of her termination until after the completion of her probationary period and that the arbitrator ignored 5 C.F.R. § 315.804, which Ms. Lewis contends provides that an employee is not terminated until she receives such notice. We conclude that the regulation only requires that the agency make reasonable efforts to inform the employee of the termination and the reasons for it prior to the end of the probationary period. The government unquestionably made such reasonable efforts here. We affirm.

#### BACKGROUND

Under 5 U.S.C. § 7513, federal employees facing removal are normally entitled to advance written notice and procedural protections, including the right to appeal to the Merit Systems Protection Board (“MSPB”). However, these provisions are inapplicable to individuals serving a probationary period under an initial appointment. 5 U.S.C. § 7511(a)(1)(A)(i). The question here is whether Ms. Lewis was terminated during her probationary period.

In April 2021, BOP hired Ms. Lewis as a correctional officer at the Federal Correctional Complex in Butner, North Carolina. Ms. Lewis’s appointment was subject to completion of a one-year probationary period, which the

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<sup>1</sup> Honorable Cathy Ann Bencivengo, District Judge, United States District Court for the Southern District of California, sitting by designation.

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parties agree ended at 4:00 pm on April 8, 2022. On March 30, 2022, shortly before the end of her probationary period, Ms. Lewis was “placed on administrative leave with pay until further notice.” S.A. 6. During administrative leave, Ms. Lewis was “subject to recall to duty at any time” and was required to provide a “telephone number where [she could] be reached at all times during normal duty hours.” *Id.*

On April 6, 2022, BOP prepared a termination letter to Ms. Lewis providing “notice that [Ms. Lewis] will be removed during probation from [her] position of Correctional Officer” as of the end of the day on April 6, 2022. S.A. 9. The letter explained that “[t]his action is being taken because of [Ms. Lewis’s] unsatisfactory conduct since entering on duty April 11, 2021.” *Id.* The termination letter named one charge—“Appearance of an Inappropriate Relationship with an Inmate”—and described two instances wherein Ms. Lewis purportedly allowed an inmate to enter the officer’s station with her while “the lights were off” on March 4, 2022, and March 5, 2022. *Id.* Although Ms. Lewis contended at arbitration that these allegations were false, the termination letter states that Ms. Lewis had admitted these events occurred and that they “support[] someone else’s perception of an inappropriate relationship.” *Id.*

BOP “attempted to inform Ms. Lewis of their decision to terminate her.” S.A. 2. First, on April 5, 2022, BOP directed Ms. Lewis to report to the facility the next day, which a BOP witness testified was for Ms. Lewis “[t]o receive the termination letter.” S.A. 28 (24:21). But “Ms. Lewis failed to report as instructed, alleging illness.” S.A. 2. The record contains a note from a nurse practitioner stating that Ms. Lewis was seen at a clinic at 3:15 pm on April 5, 2022—the day she received her instruction to report to the institution. The note requested that Ms. Lewis be excused from work until April 9, 2022—the day after her probationary period would end.

When Ms. Lewis did not report to the facility on April 6, 2022, BOP “mailed a copy of the termination letter to [Ms. Lewis’s] address of record via USPS Certified Mail and overnight mail via FedE[x].” *Id.* Ms. Lewis contends that she only received the letter on April 12, 2022, after the end of the probationary period. According to FedEx tracking information, “the letter had been delivered on Thursday, April 7, 2022, at 9:59 am,” before the end of the probationary period. *Id.* Ms. Lewis contended that she never received the FedEx package, and that the signature on the receipt is not hers. As to the certified mail copy, a delivery slip indicates that USPS unsuccessfully attempted to deliver it on April 8, 2022. In addition, on April 8, 2022, the human resources manager called Ms. Lewis and, when Ms. Lewis did not answer, left a voicemail referencing “the removal letter from employment here at FCC Butner.” S.A. 18. Ms. Lewis contended she did not receive the message until after her probationary period ended at 4:00 pm, and the time stamp on the voicemail exhibit is 4:05 pm, but the human resources manager testified that she had called and left the message before 3:00 pm.

On April 20, 2022, the American Federation of Government Employees Local 408 (“the union”) “presented a formal grievance claiming that bargaining unit employee, Sha’Lisa Lewis had been removed from her position without due process required by the Master Agreement, applicable statute, and government regulations.” S.A. 1. After BOP denied the grievance, the union requested arbitration. On January 26, 2023, an in-person arbitration hearing was held, during which a lawyer appeared on behalf of the union, four witnesses—including Ms. Lewis and a union vice president—testified under oath, and twenty-five exhibits were presented. The parties submitted post-hearing briefs.

On April 26, 2023, the arbitrator rendered her decision, finding that “Ms. Sha’Lisa Lewis was terminated during her probationary period and was not entitled to advanced notice or other due process procedures as the Union claims.

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The termination is not grievable.” S.A. 3. The arbitrator held that probationary employees “are to be informed, in writing, of the reasons for the termination but there is nothing requiring that this information be provided prior to termination.” S.A. 2. The arbitrator did not resolve whether Ms. Lewis had received notice before the probationary period ended. Ms. Lewis timely petitioned for review, arguing that the arbitrator erred in finding that Ms. Lewis was terminated before the end of her probationary period. Thus, Ms. Lewis contends, she was denied “due process protections, such as a proposed removal action, and . . . a reasonable opportunity to respond.” Pet. Br. at 4.

We have jurisdiction to review the arbitrator’s decision under 5 U.S.C. §§ 7121(f) and 7703(b)(1) and 28 U.S.C. § 1295(a)(9). *See Buffkin v. Dep’t of Def.*, 957 F.3d 1327, 1329 (Fed. Cir. 2020).

#### DISCUSSION

“Under 5 U.S.C. § 7121(e)(1) . . . a federal employee seeking to challenge disciplinary action by her employing agency may appeal her claim to the MSPB or, alternatively, take her claim to an arbitrator under a negotiated grievance procedure created by collective bargaining agreement.” *Id.* We review the arbitrator’s award “using the same standard of review that applies to appeals from decisions of the MSPB.” *Id.* (citing 5 U.S.C. § 7121(f)). Under that standard, we review the record and must “hold unlawful and set aside any agency action, findings, or conclusions found to be (1) arbitrary, capricious, an abuse of discretion, or otherwise not in accordance with law; (2) obtained without procedures required by law, rule, or regulation having been followed; or (3) unsupported by substantial evidence.” 5 U.S.C. § 7703(c).

Ms. Lewis primarily argues that the arbitrator misapplied 5 C.F.R. § 315.804(a), which provides (emphasis added):

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